

# Tribal Maternal, Infant, and Early Childhood Home Visiting Program Grantee Kickoff Meeting

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Moushumi Beltangady , ACF

Carol Gage, ACF Office of Child Care



*U.S. Department of Health and Human Services*  
Administration for Children & Families



# Goals of Kickoff Meeting

- To clarify the vision and goals of the Tribal Home Visiting Program
- To provide an opportunity to meet and learn from one another
- To provide grantees with a variety of tools and resources to conduct required Year 1 activities and to prepare their Implementation Plan



# Year 1 (Phase 1) Activities

- 1) Conduct a comprehensive community needs assessment
- 2) Engage in planning and capacity building activities to prepare for implementation of home visiting program
- 3) Develop and submit an Implementation Plan as part of the Non-Competing Continuation Application for Year 2 (Phase 2) funds

# Implementation Plan

- For FY 2010 Grantees, Implementation Plan will be due by July 31, 2011 (10 months after grant award)
- ACF will provide detailed Implementation Plan guidance to FY 2010 grantees no later than June 2011
- Sessions at this meeting were specifically designed to provide grantees with information relevant to each section of the Implementation Plan

# Implementation Plan

- You will also have an opportunity to strategize about your Implementation Plan at this meeting
  - Grantee Working Session, Wednesday, January 19<sup>th</sup>, 11:15 am – 12:45 pm
  - Federal staff will be available during this session to hear from you about what additional resources and supports may be of use to you as you conduct activities and develop your Implementation Plan
- ACF staff will work closely with grantees over the next several months to develop their non-competing continuation applications

# Implementation Plan: Section 1

## Section 1: Community Needs Assessment

- Grantees must:
  - Identify and characterize the targeted at-risk community(ies) where you will implement a home visiting program
  - Identify the quality and capacity of existing programs or initiatives for early childhood home visiting in the target community(ies)
  - Assess the community(ies)'s capacity for providing substance abuse treatment and counseling services
  - Assess the community(ies)'s capacity to integrate home visiting services into an early childhood system, including an assessment existing or ongoing efforts or resources to develop a coordinated early childhood system at the community level.

### **Relevant Session:**

- *Planning and Conducting a Comprehensive and Collaborative Community Needs Assessment (Repeated)*

# Section 2

## Section 2: Home Visiting Program Goals and Objectives

- Grantees must specify the goal(s) and objectives of the proposed program, and include a logic model identifying inputs, outputs, and short- and long-term outcomes.

### **Relevant Session:**

- *Evidence-Based Practices and the Logic Model in Tribal Communities*

# Section 3

## Section 3: Selection of Proposed Home Visiting Model(s) to Meet Identified Community Needs

- Grantees must describe:
  - The home visiting model(s) selected to respond to the needs identified in the targeted community(ies)
  - How the chosen model(s) responds to identified needs
  - How the community has been and will be engaged in the selection and implementation of the model(s)
  - Their process for developing any adaptations or enhancements to models in consultation with the original model developer

### **Relevant sessions:**

- *Working Lunch: Home Visiting Models with Experience Working in Native Communities*
- *Organizational Readiness for Implementing Evidence-Based Practices*
- *Planning and Conducting a Comprehensive and Collaborative Community Needs Assessment*
- *Collaboration and Partnership Strategies for Implementing Home Visiting Programs*



# Section 4

## Section 4: Plan for Effective Implementation of Home Visiting Program

- Grantees must provide a plan for the effective implementation of the home visiting program
  - Plans for working with model developers and the community to address fit between the chosen model(s) and the cultural traditions of the community
  - Recruitment, training, professional development, and supervision of home visiting personnel
  - Recruitment and retention of families
  - Ongoing monitoring of implementation quality
  - Coordination among existing home visiting programs
  - Plan for ensuring that the home visiting program is part of a comprehensive, aligned early childhood system in the community

# Section 4

## Relevant Sessions:

- *Organizational Readiness for Implementing Evidence-Based Practices*
- *Implementation of Evidence-Based Models in Native Communities: Planning for, Ensuring, and Measuring Fidelity*
- *Recruitment, Retention, Training, Professional Development, and Supervision of Home Visiting Staff*
- *Strategies for Recruitment and Retention of Families for Home Visiting Programs*
- *Collaboration and Partnership Strategies for Implementing Home Visiting Programs*
- *Working Lunch: Home Visiting Models with Experience Working in Native Communities*
- *Plenary: Maternal, Child and Family Health and Wellness - Considerations for Home Visiting Programs and Tribal Communities*
- *Plenary : Home Visiting Programs in Indian Country and Opportunities to Address and Prevent Domestic Violence and Child Maltreatment*

# Section 5

## Section 5: Plan for Meeting Legislatively-Mandated Benchmark Requirements

- Grantees must propose a plan for meeting the benchmark requirements specified in the legislation, including developing a data system and mechanism to measure, track, and report on outcomes of participating children and families with reliability and validity

### **Relevant Sessions:**

- *Selecting Benchmark Indicators and Tools*
- *Designing and Using an Effective Data Management System: Components and Considerations for Tribal Home Visiting Programs*

# Section 6

## Section 6: Plan for Rigorous Research and Evaluation of Home Visiting Program

- Grantees must:
  - Identify evaluation partners
  - Propose a plan for engaging in ongoing research and program evaluation activities

### **Relevant Sessions:**

- *Plenary: Best Practices for Research and Evaluation that Benefits Tribal Communities*
- *Community-University Partnerships for Research, Evaluation, and Technical Assistance In AIAN Communities*

# Section 7

## Section 7: Plan for Administration of Home Visiting Program

- Grantees must describe the administrative infrastructure that will support the home visiting program, such as the fiscal and administrative management plan, job descriptions and organizational charts, management capacity, collaborative partners, and other essential infrastructure

### **Relevant Sessions:**

- *Organizational Readiness for Implementing Evidence-Based Practices*
- *Recruitment, Retention, Training, Professional Development, and Supervision of Home Visiting Staff*
- *Collaboration and Partnership Strategies for Implementing Home Visiting Programs*
- *Designing and Using an Effective Data Management System: Components and Considerations for Tribal Home Visiting Programs*

# Section 8

## Section 8: **Plan for Continuous Quality Improvement**

- Grantees must propose a plan describing how continuous quality improvement strategies will be utilized to support effective ongoing implementation of the program.

### **Relevant Sessions:**

- *Using Continuous Quality Improvement to Improve Tribal Home Visiting Programs*
- *Designing and Using an Effective Data Management System: Components and Considerations for Tribal Home Visiting Programs*